

Business Continuity Institute (BCI) Diploma

Delivered by:



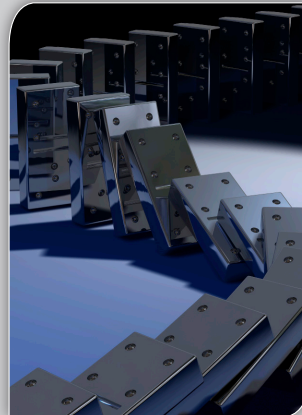
BCI Diploma

The Business Continuity Institute (BCI) was established in 1994 to enable individual members to obtain guidance and support from fellow business continuity practitioners. The BCI currently has over 6,300 members in 100 countries, active in approximately 2,500 organisations in private, public and third sectors. The wider role of the BCI is to promote the highest standards of professional competence and commercial ethics in the provision and maintenance of business continuity planning and services.

The BCI is the world's most eminent BCM institute and its name is instantly recognised as standing for good practice and professionalism within continuity and related industries.

The BCI have worked with Bucks New University to develop this Diploma to meet the needs of the more experienced BCM practitioner who wishes to join the BCI in a senior membership grade. This new BCI Diploma will build upon the success of the BCI Certificate which is aimed at entry level candidates.

Current



About the Diploma

This exciting programme is delivered by 'Blended Learning'. Online materials and assignment tasks are supported by full use of the Internet and Bucks New University's library resources. There are also one day workshops which will be delivered by university academics and key BCM professionals arranged through the Business Continuity Institute.



As a further membership option, the BCI and Bucks New University, via their unique partnership, have designed a programme to develop and deliver a new qualification – the BCI Diploma. This is a 30 week, 90 credit, professional course aimed at the following prospective students:

- ➞ those seeking acceptance into the BCI at the level of Member (MBCI)
- ➞ employees who are currently working in, or have the potential to work in a key role where they have responsibilities for ensuring the business can continue to operate effectively, during, or after a non-destructive or disruptive incident
- ➞ individuals who have experience in business continuity management
- ➞ applicants who have been out of the education system for some time and who wish to focus on developing a career in business continuity management.

About the Diploma

The programme will be delivered in three modules, each of 10 weeks in a blend of distance learning and workshop activity. Each module will have two one-day embedded workshops.

Module One:

Business Continuity Management Best Practice & History

Module Two:

Business Continuity Management Emerging Solutions

Module Three:

A project assignment to identify and research BCM issues



Delivered in partnership by:



bucks.ac.uk



www.thebci.org

For course information:

0800 0565 660

advice@bucks.ac.uk



The Business Continuity Institute Diploma – Frequently Asked Questions

There has been a great deal of interest generated globally by the launch of the BCI Diploma, which begins its first cohort on 23rd January 2012. New programmes such as this attract many students, who also have many questions about the course rationale, content, teaching and administrative processes; and we felt that it would be helpful to answer some of these questions here.

1. Why has the BCI introduced this qualification?

The BCI already has an entry level qualification – the BCI Certificate - so felt it was appropriate to introduce a higher level, more academic, qualification to reflect the maturity of BCM as a discipline and the experience of those practitioners working within the discipline.

2. Who is this programme for?

The Diploma is designed to cater for the more experienced BCM practitioner although mature students from other disciplines, who wish to consider BCM as a career, will find the BCI Diploma essential as they make this transition.

3. What are the entry requirements?

There are no formal pre-entry requirements for the Diploma. Although students will be required to demonstrate an acceptable standard of written English.

4. What does the course involve?

This is a 30-week long, distance learning programme, which consists of three modules, each of which is of 10 weeks' duration. Programme materials will be distributed on the University's 'Blackboard' learning platform. The course is broken down as follows:



- Module One covers the study of Business Continuity Management, its context and history. It allows students to analyse and develop a thorough understanding of current practice concerning BCM and is closely linked to documents such as the BCI Good Practice Guidelines 2010. Study resources are released to students on a weekly basis and there is a 'workbook' based self assessment programme for them to follow. This Module culminates in students submitting a formative non-assessed assignment to allow tutors to feed back and provide guidance
- Module Two takes students into a more detailed academic study and analysis of the BCM and resilience issues which face organizations now and in the future. In this phase of the course students will be encouraged to develop their own arguments and theories concerning course subject matter and to debate and discuss with fellow students and their tutors. There will be a series of formative assessment tasks which will be required to be submitted to the tutor for further feedback and discussion. This will allow students to develop their concepts and ideas beyond the straightforward adherence to guidelines and standards.
- In Module Three, students will be given the opportunity to develop, with their tutor, their assessed assignment which will lead to the award of the BCI Diploma. Each student will be required to propose, research and produce a report on a BCM or related topic of 5000 words' length. This Module will involve interaction between students and tutors to formulate and develop the report which should reflect the students' development throughout the programme and their understanding of the course subject matter and related theories.

Students will need to study an average of 3-4 hours per week in the early stages and this may increase as the course progresses. Guidance and advice will be available from tutors via email, telephone, VoIP (Skype) to ensure timely and effective support for your studies.



5. What award will I receive?

On successful completion of the Course, students will receive a printed Diploma from the BCI and Buckinghamshire New University. There will also be a 'transcript' which details the marks awarded and the amount of academic credits earned. Completion of the course will earn 90 UK Higher Education Academic Credits and, from the BCI, the designation DBCI – Diploma of the Business Continuity Institute. Academic credits can be used to access and contribute to other Higher Education or degree programmes at the discretion of the institutions running those programmes. Subject to additional requirements; students will also be eligible to apply for the Buckinghamshire New University MSc in Business Continuity, Security and Emergency Management.

6. Will I then become a full Member of the BCI?

Students who successfully gain the BCI Diploma will be awarded the qualification DBCI by the Institute. Holders of the DBCI, who can also demonstrate 3 or more years' experience as a BCM practitioner, may then apply to become a Member of the Business Continuity Institute (MBCI). DBCI holders with less than 3 years' experience may apply to become Associate Member of the Business Continuity Institute (AMBCI) upgrading to MBCI once they have sufficient experience.

7. How much does it cost?

The BCI Diploma costs £1800.00 sterling. There are no additional costs.

8. Who teaches the Diploma?

The programme is taught by the University's academic team, who have strong industry and academic experience in BCM and associated resilience disciplines. The tutors consult closely with industry and sector practitioners through the BCI and the whole programme was developed jointly by the BCI and the University.



9. Do I have to be resident in the UK?

As this is a distance learning programme, there is no requirement to be resident in the UK.

10. Is there a residential component to the course?

No. However, if there is sufficient demand, there will be the opportunity to attend one-day workshops at the University campus in the UK. Also, any student who wishes to arrange a one-to-one meeting or tutorial with their tutor will be more than welcome to do so.

11. How do I apply?

You can apply by contacting advice@bucks.ac.uk or by going directly to the University's access portal at [Bucks Online Store](#).

12. When can I start?

The Diploma will begin its first run on 23rd January 2012 and there will be further courses beginning in March, June and September.

13. What will my computer requirements be?

Minimum requirements for PC users:

1 GHz or equivalent computer with a minimum of 512 MB of RAM (1 GB recommended), a colour monitor, broadband connection recommended), sound card and headphones or speakers; Operating System: Windows XP, Windows 7; RAM: 512 MB (1GB recommended); Free Disk Space: 250 MB (1 GB recommended for most programs); CPU Speed: 1.66 MHz; Audio: Sound card and speakers; Browser: Internet Explorer 8, Firefox 8

Minimum requirements for Mac users:

Operating System: Macintosh OS/X v 10.x; RAM: 512 MB (1 GB recommended); Free Disk Space: 250 MB (1GB recommended for most programs); CPU Speed: Power Macintosh or higher; broadband recommended); Audio: Sound card and speakers; Browser: Firefox 8



About Buckinghamshire New University

Buckinghamshire New University is renowned worldwide for its flexible programmes for the continuity, security and safety management industries as well as its dynamic partnerships and cutting-edge research.

The University is home to The International Centre for Crowd Management and Security Studies, a partnership between the crowd management and security industries and the University. Founded in 2000, the Centre delivers a range of innovative courses, groundbreaking projects and research, as well as supporting work-based activity and education.

The University believes in lifelong learning to suit students' needs and aspirations – starting with short courses, moving through Foundation and Honours to Masters degrees. We believe that our graduates should be employable as well as educated and we utilise our experience of research and links with industry to develop new courses and modules which reflect the very latest thinking and practice.

- The University has been open for business since 1893.
- Our new, exciting portfolio of courses, developed with industry and other external expertise, will place students at the cutting edge of industry knowledge and professionalism
- Our courses have been developed to provide what industry and businesses need, rather than what we would like them to have.
- Our unique work-based and distance learning programmes allow students to work remotely, supported by face to face tutorials and workshops
- Our tutors provide a unique combination of academic and sector experience in their specialist and generalist areas and understand fully the needs and requirements of students and their sponsors.
- To learn more about the University, please visit the website at <http://bucks.ac.uk/en/>